

DESIGN CRITERIA

1. GENERAL

- A. While Guide Specifications are continually being updated to incorporate the specified manufacturer's product improvements, it is the A/E's responsibility to verify with the basis-of-design manufacturer that each specified product is current. Provide written notification to the DeCA Project Manager when this verification has been completed.
- B. The guide specification specifies equipment typically used in a commissary facility. The A/E shall edit the guide specification, deleting equipment not required on a particular project.
- C. It may be necessary to specify equipment that is not included in the guide specification. The A/E will be responsible for developing product specifications for insertion into the Project Specification.
- D. CF/CI Furniture typically provided in commissary facilities is limited to modular workstations that are located in various administrative office areas. Locations and sizes will be determined during the design charrette.
- E. Modular Work Station sizes are as follows:
 - 1. 1A03-N - Workstation, General Office, Low Profile
 - 2. 1A03-R - Workstation, General Office, Stand Alone
- F. Workstations shall be constructed as individual stand-alone units, each with all components necessary to function without attachment to adjacent workstations. On new construction projects, feed electrical and communication data from wall boxes at each modular workstation. On addition / alteration projects with existing floors, feed electrical and communication data from overhead power pole drops at each modular workstation. Feed all utilities into raceway bases of units with manufacturer's standard receptacles as specified.

2. DESIGN CHARRETTE PHASE RESPONSIBILITIES

- A. During the design charrette process, the A/E (working with DeCA personnel) will develop a definitive floor plan of the commissary indicating operational equipment (drawn to scale with required end panels and clearances, etc.); and will develop an Equipment List for same indicating quantity, size, and description. Upon completion of this list, DeCA will review the list and incorporate additional operational equipment necessary for a complete and functional commissary. They will also identify responsibility for equipment as follows:
 - 1. Government-Furnished/Government-Installed (GF/GI).
 - 2. Government-Furnished/Contractor-Installed (GF/CI).
 - 3. Contractor-Furnished/Contractor-Installed (CF/CI).

3. CONTRACT DOCUMENT PHASE RESPONSIBILITIES.

- A. The Contract Documents shall include the equipment list developed during the design charrette process, clearly identifying responsibility for all equipment. To facilitate and expedite technical review by DeCA, the Contract Documents shall use DeCA equipment item numbers to key both the contractor-furnished and government-furnished equipment to the Drawings.
- B. If applicable, DeCA will provide the A/E with a list of existing government-owned equipment to be re-used in the new or renovated facility. The A/E shall evaluate the identified equipment to determine suitability, and confirm utility requirements for removal and relocation into the new or renovated facility. If applicable, list or note on the Contract Specifications/Drawings any equipment to be salvaged or relocated by the construction contractor.
- C. On addition / alteration projects, provide specific guidance on the Contract Documents regarding disposition of salvaged equipment (i.e., will it become the property of the contractor or turned over to DRMO). Turn-in of salvaged equipment is the responsibility of the Commissary Store Director

or designated Government representative. When the contractor is required to remove and/or otherwise dispose of commissary equipment such as display and storage shelving, display cases, refrigeration equipment and walk-in-boxes, the contractor will be required to sign DD Form 1348-1 "Receipt Release Documents" prepared by the Commissary Store Director or designated Government representative. The A/E shall clearly identify any equipment that will become the property of the contractor for salvage, and clearly identify that all other operational equipment shall remain the property of DeCA.

- D. Verify that adequate space is available (both floor space and ceiling clearance) for all specified equipment.

END OF SECTION